# Library Director

The Board of Trustees of the Old Bridge Public Library (NJ) seek an eager and enthusiastic Director who will set and meet high expectations in leading a talented team as it moves the Library forward in a thoughtful and strategic manner. Trust and transparency with staff, Board and community stakeholders must be core values for the new Director. Serving 67,000 residents, the Library is focused on quality services and programs supported by a $3.2 million annual budget and an active and engaged staff of 51 full time and part time employees. **Key opportunities** include developing and implementing a formal staff development and recognition program, growing community partnerships and outreach services, expanding the Idea Farm with emerging technologies, and adding services for the expanding South Old Bridge community. The Library has consistently earned the recognition of being One of the Best Three Public Libraries in Middlesex County. In addition to its 43,000 sq. ft. Central branch (located in the municipal complex), the Library operates a branch in Laurence Harbor.

Old Bridge Township, a historic 150 year old farming community, is now primarily a growing residential community that has maintained its charm – a place where people still meet Saturday mornings for coffee and bagels. It is located in Middlesex County – one hour driving distance to New York City and Philadelphia – across Raritan Bay from Staten Island and thirty miles south of Newark. Highly skilled and educated, Old Bridge residents comprise a rich fabric of cultures. Old Bridge families are well served by an excellent school system, top-notch health care, and a strong parks and recreation program including Cheesequake State Park and the Laurence Harbor beachfront. In the heart of New Jersey, it IS a great place to live and work for families, professionals, and retirees. For information on the Library and the area, visit Old Bridge Links.

**Responsibilities. The Director** Reports to the Library Board of Trustees, and is responsible for: recommending, identifying, planning, organizing, executing and evaluating a comprehensive and effective program of library services to the community of Old Bridge Township. The Director needs to perform all related work consistent with the policies established by the Board of Trustees and the laws of the state of New Jersey. Key areas of responsibility include (1) customer service and community relations; (2) organizational growth; (3) administration and human resources management; (3) financial, legal, and fundraising oversight; and (4) working closely with and developing a positive relationship with the Board of Trustees, staff, and other stakeholder groups. For the complete position description, visit Old Bridge Public Library Director Description.

**Qualifications.** Minimum qualifications are an ALA-accredited Master's in Library Science and an New Jersey Professional Librarian's Certificate and five years public library experience, with three years as a Director/Assistant Director or any equivalent combination of experience and training which provides the skills and abilities necessary to perform the work. The successful candidate will also be responsive to the needs and concerns of staff, customers, and the community; possess strong listening skills; show energy and enthusiasm promoting the library to the community; public presentation skills; knowledge of emerging technologies; sound judgement in decision making; financial savvy; and an understanding of library best practices. Successful experience reporting to a governing Board and experience in a union environment are preferred.

**Compensation.** The starting salary range is $110,000 – $130,000 with placement dependent on experience and qualifications. A competitive benefits package is included.

**For further information,** please visit Bradbury Miller Associates. Apply via email with a meaningful cover letter and resume as Word or PDF attachments to Dan Bradbury. **This position will close June 2, 2019.**